

**MINUTES OF MEETING OF BOARD OF TRUSTEES AND BOARD OF  
TRUSTEES EXECUTIVE COMMITTEE OF  
TALLAHATCHIE GENERAL HOSPITAL**

**April 24, 2018**

On this date at the hour of 11:30 a.m., The Board of Trustees and Board of Trustees Executive Committee met in regular session in the boardroom at the Administration House with the following trustees and personnel, to wit:

David Hargett, Trustee District One  
Ike Sayle, Trustee District Two  
Gerry Speir, Trustee District Three  
Morris Murphey, Trustee District Four  
Jim Blackwood, Administrator  
Joey Brunson, CFO  
Buddy McRae, COO  
Rani Richard, Finance

Trustee Speir opened the meeting with prayer.

The minutes of the March 27, 2018 meeting were presented. A motion was made by Trustee Murphey to approve the minutes of the last meeting. The motion was seconded by Trustee Sayle with all Trustees voting "Aye" approving the minutes of the meeting.

Mr. Brunson gave the Board copies of the statistics for the providers showing their production in the hospital and the clinic for the month of March 2018. The Board reviewed these statistics and questions were asked and answered.

Mr. Brunson presented the report of the Finance Committee for the March 2018 financials. Questions were asked and answered about the statements. The Board approved the report. A motion was made by Trustee Sayle to approve the summary report of the Finance Committee. The motion was seconded by Trustee Hargett with all Trustees voting "Aye" in favor of the motion.

Mr. Blackwood circulated the Administrator's comments, a copy of which appears as Exhibit 1 hereto and is incorporated herein by reference. Questions were asked and answered concerning the Administrator's comments. Mr. Blackwood suggested that the Board enter into executive session to discuss certain a strategic business matter and an employee matters. Trustee Sayle made a motion that the Board enter into executive session to discuss these matters. The motion was

seconded by Trustee Murphey with all Trustees voting “Aye” in favor of the motion to enter into executive session. Upon conclusion of this discussion, Trustee Hargett made a motion that the Board exit executive session. The motion to exit executive session was seconded by Trustee Murphey with all Trustees voting “Aye” in favor of the motion.

Mr. Blackwood requested authority to enter into a contract for the purchase of Southern Discount Drugs under the following terms: Purchase price based on 1) a dollar amount per filled prescription per year plus actual value of the physical inventory and other supplies on site; and 2) value of the building. Mr. Blackwood reported that our attorneys suggested an evaluation of the business be conducted and contact has been made with Grantham Poole for this evaluation. After further discussion, an appraisal will be requested of the building and realty. Also, Robert Salmon will provide owner financing with a 20% down payment and balance over a five year period at 6% interest and other terms to be determined. A motion was made by Trustee Sayle that Mr. Blackwood be authorized to enter into a contract with Robert Salmon for the purchase of Southern Discount Drugs business and realty consistent with the terms set forth as stated by Mr. Blackwood. The motion was seconded by Trustee Hargett with all Trustees voting “Aye” in favor of the motion.

Mr. McRae circulated the Quality and HCAHPS Report for March 2018. Questions were asked and answered concerning the quality metrics for the month.

Mr. McRae further presented the following policies for review and approval:

1. Outpatient Infusion/Injection Orders;
2. Peripherally Inserted Central Catheter (PICC) Site Preparation and Placement;
3. Midline Catheter Site Preparation and Placement; and
4. Patients with Suspected Tuberculosis.

Also, Mr. McRae presented the attached Trauma Program Resolution, Exhibit 2 hereto) for review and approval. After a discussion of the policies and resolution, a motion was made by Trustee Murphey to approve these policies and resolution. The motion was seconded by Trustee Hargett with all Trustees voting “Aye” in favor of the motion.

Anita Goodrum with the accounting firm of Watkins Ward & Stafford, PLLC presented the audit for the 2017 fiscal year. Questions were asked and answered. A motion was made by Trustee Hargett to approve the audit for the 2017 fiscal

year. The motion was seconded by Trustee Sayle with all Trustees voting “Aye” approving the audit.

There being no further matters for discussion, the board adjourned.

## **Administrator's Comments – Meeting of April 24, 2018**

**Population Health Initiatives** – We continue to enroll patients in our Chronic Care Management (“CCM”) program. We currently have a census of 16 patients, but have had a total of 25 patients sign consents to enroll in the program. That is up from 6 patients last month. We will be changing the manner in which we provide Annual Wellness Visits (AWVs) in the near future. We will be transferring those responsibilities to existing staff in our clinic.

**Infusion Service** – We have begun receiving patients into our new infusion service. Our current patients are receiving blood, fluids, and IV antibiotics. However, we have also identified other opportunities, including GI and orthopedic medications. In the last two weeks, we have been actively in-servicing providers in Batesville, Grenada, Oxford, and Water Valley.

**New 340B Dispensing Formula for Fred's Pharmacy** – Our third month under the new Fred's formula again was in excess of what we have historically seen. Our March profit was approximately \$10,000 over our historic profit before allocations. I will also update you on the current status of another 340B opportunity concerning Southern Discount Pharmacy at the meeting. As this is a prospective business opportunity, this may be a matter that the Board wishes to discuss in executive session.

**Cost Containment Projects** – We are continuing to see progress on our cost containment projects. We have not had any new layoffs; however, we have had some additional staff reductions through attrition that we do not currently intend to replace, specifically in one of our population health initiatives.

**New Outpatient Therapy Gym** – We have seen an increase in our outpatient gym caseload. Part of this can be attributed to exiting the flu season. However, I can also report that we have had great patient feedback from the new interactive therapy equipment that is one of the main features of the new gym.

**Audit Report** – Anita Goodrum will present our 2017 Audit at this meeting. She will present immediately after lunch.

**Employee Appreciation Day** – Our employee appreciation day will be on May 11 from 11:00 a.m. to 2:00 p.m. We invite each of you to celebrate with us. There is a separate invitation in your packet.

**Legal Matters:**

**The Estate of William Brewer, Sr.** – No new developments.