

**MINUTES OF MEETING OF BOARD OF TRUSTEES AND BOARD OF  
TRUSTEES EXECUTIVE COMMITTEE OF  
TALLAHATCHIE GENERAL HOSPITAL**

**May 23, 2017**

On this date at the hour of 11:30 a.m., The Board of Trustees and Board of Trustees Executive Committee met for their regular session at the hospital boardroom. Trustee Speir called the meeting to order. The following trustees were present:

David Hargett, Trustee District One  
Ike Sayle, Trustee District Two  
Gerry Speir, Trustee District Three

To accommodate a schedule conflict, a motion was made by Trustee Sayle that the meeting be recessed until 1:00 p.m. Trustee Hargett seconded the motion with all Trustees voting "Aye".

Trustee Speir stated that the meeting would stand adjourned until 1:00 p.m. and at that time, the meeting would reconvene.

The regular session of the Board of Trustees and Board of Trustees Executive Committee reconvened at 1:00 p.m. The following trustees and personnel present, to-wit:

David Hargett, Trustee District One  
Ike Sayle, Trustee District Two  
Gerry Speir, Trustee District Three  
Morris Murphey, Trustee District Four  
Willie Lockett, Trustee District Five  
Jim Blackwood, Administrator  
Drew Weissinger, Director of Finance  
Buddy McRae, COO  
Rani Richard, Finance

Trustee Speir opened the meeting with prayer.

The minutes of the April 25, 2017 meeting were presented. A motion was made by Trustee Hargett to approve the minutes of the last meeting. The motion was seconded by Trustee Sayle with all trustees voting "Aye" approving the minutes of the meeting.

Mr. Weissinger gave the Board copies of the statistics for the providers showing their production in the hospital and the clinic for the month of April 2017. The Board reviewed these statistics and questions were asked and answered.

Mr. Weissinger presented the report of the Finance Committee for the April 2017 financials. Questions were asked and answered about the report. A motion was made by Trustee Sayle to approve the summary report of the Finance Committee. The motion was seconded by Trustee Hargett with all Trustees voting "Aye" in favor of the motion.

Mr. Blackwood circulated the Administrator's comments, a copy of which appears as Exhibit 1 hereto and is incorporated herein by reference. Questions were asked and answered concerning the Administrator's comments.

A motion was made by Trustee Lockett for the Board to enter executive session to discuss matters concerning the Holcomb Clinic and Tutwiler Clinic. The motion was seconded by Trustee Murphey. The Board then entered executive session to discuss the Holcomb Clinic fire and a provider matter with Tutwiler Clinic. Upon conclusion of that discussion, Trustee Sayle made a motion that the Board exit executive session. The motion was seconded by Trustee Hargett and the Board then adjourned executive session and resumed the general meeting.

Mr. McRae circulated the Quality and HCAHPS Report for April 2017. Questions were asked and answered concerning the quality metrics for the month.

Mr. Blackwood presented the health insurance renewal quote with which reflected a 15% increase in premiums. Mr. Blackwood advised that due to our loss ratio from last year, the renewal quote was reasonable. Mr. Blackwood also reported that since 2009, the insurance premiums have doubled and recommended to the Board that since we have not increased the employee's portion of the health insurance premiums that the employee's portion be increased from \$50 per month to \$70 per month (\$35.00 per pay period). Trustee Sayle made a motion to renew the health insurance with Blue Cross Blue Shield and that the employee's portion of the monthly health insurance premium be increased to \$70 per month. The motion was seconded by Trustee Sayle with all trustees voting "Aye" in favor of the motion.

There being no further matters for discussion, the board adjourned.

## **Administrator's Comments – Meeting of May 23, 2017**

**Nursing Home** – We have 97 residents in the nursing home with one open bed on the special care side. We are evaluating a patient currently on swing bed for placement.

**Tutwiler Clinic** – Our survey documentation was transmitted by the surveyors to CMS on April 24. CMS now has up to 60 days to approve the survey results and send us our tie in notice. We are now approximately 30 days into that process. We expect to receive our tie in notice in the next few weeks.

**Holcomb Clinic** – As I mentioned to each of you by phone, the Holcomb Clinic caught fire the night of Friday, April 28, 2017. The fire was a total loss. We are working with our insurance carrier on a claim for the loss as well as for our business interruption coverage. We have transferred the Holcomb employees to our other clinics, and we are performing our due diligence as to the next steps for the Holcomb Clinic. I have additional details that I will share with you at the meeting that are strategic in nature and may require executive session.

**Health Insurance Renewal** – We have received our renewal quote from Blue Cross Blue Shield. Blue Cross is increasing our premium by 15% due to a poor claims year. We will need to consider whether we should adjust the terms of our employee benefits to address this increase in cost.

**Mental Health Service in Nursing Home** – We are currently exploring whether it would be beneficial to offer one-on-one psychotherapy for residents in our nursing home as an additional rural health clinic service. This service would be performed by a licensed clinical social worker or clinical psychologist.

**Departmental Expense Review** – We continue to meet with department heads to discuss reductions in expenses, use of staffing agencies, and overtime. One notable improvement is a reduction in non-essential staff. At the end of the calendar year, we had approximately 408 people on

payroll (including part time personnel). We are now at 380. We have additional work to do in reducing overtime and utilization of outside staffing agencies.

**Administrative Space** – We are preparing to move our administrative offices into a house that adjoins the campus. The property is being purchased by the Foundation and will be rented by the management company. The current administrative space will be used for the addition of some infusion chairs, which will be a new revenue generating service.

**Legal Matters:**

**The Estate of William Brewer, Sr.** – No new developments.