

**MINUTES OF MEETING OF BOARD OF TRUSTEES AND BOARD OF  
TRUSTEES EXECUTIVE COMMITTEE OF  
TALLAHATCHIE GENERAL HOSPITAL**

**June 27, 2017**

On this date at the hour of 11:30 a.m., The Board of Trustees and Board of Trustees Executive Committee met in regular session at the hospital boardroom with the following trustees and personnel, to wit:

David Hargett, Trustee District One  
Gerry Speir, Trustee District Three  
Morris Murphey, Trustee District Four  
Willie Lockett, Trustee District Five  
Jim Blackwood, Administrator  
Joey Brunson, CFO  
Buddy McRae, COO  
Rani Richard, Finance

Trustee Lockett opened the meeting with prayer.

The minutes of the May 23, 2017 meeting were presented. A motion was made by Trustee Hargett to approve the minutes of the last meeting. The motion was seconded by Trustee Lockett with all trustees voting "Aye" approving the minutes of the meeting.

Mr. Brunson gave the Board copies of the statistics for the providers showing their production in the hospital and the clinic for the month of May 2017. The Board reviewed these statistics and questions were asked and answered.

Mr. Brunson presented the report of the Finance Committee for the May 2017 financials. Questions were asked and answered about the report. A motion was made by Trustee Hargett to approve the summary report of the Finance Committee. The motion was seconded by Trustee Murphey with all Trustees voting "Aye" in favor of the motion.

Mr. Blackwood circulated the Administrator's comments, a copy of which appears as Exhibit 1 hereto and is incorporated herein by reference. Questions were asked and answered concerning the Administrator's comments.

Mr. Blackwood presented to the Board an update as to the Holcomb Clinic and his due diligence as to how to proceed with the clinic. Mr. Blackwood presented a pro forma as to his findings. Mr. Blackwood reported that the relocation of the Clinic to Grenada and move in the space where our collaborative physician, Dr. Mary Ann Tarsi, is located. After a discussion of Mr. Blackwood's pro forma, Trustee Lockett made a motion that Mr. Blackwood be authorized to proceed with the necessary paperwork to relocate the Holcomb Clinic to the new location of Dr. Tarsi's clinic and also to proceed with contract negotiations for Dr. Tarsi to become a fulltime employee of the hospital. The motion was seconded by Trustee Murphey with all Trustees voting "Aye" in favor of the motion.

A motion was made by Trustee Hargett for the Board to enter into executive session to discuss a nursing home matter also to discuss certain legal issues. The motion was seconded by Trustee Lockett. The Board then entered executive session to discuss these matters. Trustee Hargett made a motion that the Board exit executive session. The motion was seconded by Trustee Lockett and the Board then adjourned executive session and resumed their general meeting.

Mr. McRae circulated the Quality and HCAHPS reports for the month of May, 2017. Questions were asked and answered concerning the quality metrics for the month.

Mr. McRae presented to the Board a new Corporate Compliance policy. Mr. McRae will serve as the corporate compliance officer and pursuant to this policy, a corporate compliance committee is to be formed. A member of the Board of Trustees will serve as the chairman of this committee. Trustee Hargett made a motion that Trustee Lockett be appointed to serve on behalf of the Board of Trustees. The motion was seconded by Trustee Murphey with all Trustees voting "Aye" in favor of the motion. With this appointment, Trustee Lockett made a motion that the Board adopt this new policy. The motion was seconded by Trustee Murphey with all Trustees voting "Aye" in favor of the motion.

In conjunction with the adoption of the Corporate Compliance policy, Mr. McRae presented a new Code of Conduct policy. After review of this policy, a motion was made by Trustee Hargett to approve this policy. The motion was seconded by Trustee Sayle with all Trustees voting "Aye" in favor of the motion.

There being no further matters for discussion, the board adjourned.

## **Administrator's Comments – Meeting of June 27, 2017**

**Nursing Home** – We have 95 residents in the nursing home with three open beds on the general care side. Two of those residents are currently in our hospital and are expected to return to the nursing home. Staff is currently evaluating a resident for placement in the third bed.

**Tutwiler Clinic** – As I mentioned in our last meeting, Dr. Anne Brooks has announced her retirement from Tutwiler Clinic. She will be moving to a retirement community run by her Order in up-state New York. However, she will continue to maintain a presence with the historic supporters of Tutwiler Clinic.

**Holcomb Clinic** – We have completed our due diligence for the next steps for the Holcomb Clinic after the fire that occurred on April 28, 2017. After numerous discussions and evaluation of patient volumes and operational expenses, we are recommending that we resume operation of the Holcomb Clinic in the space currently occupied with the clinic's collaborating physician, Dr. Mary Ann Tarsi. I have a pro forma that I will share with each of you at the meeting. As I also mentioned at our last meeting, we are confident that there will be no problems filing the necessary paperwork to achieve the change in location due to the circumstances surrounding the fire. I have asked Joanie Perkins to be available by call to discuss the specifics of that at our meeting. This scenario also presents the opportunity to bring Dr. Tarsi on as a TGH employee, thereby widening our primary health footprint. This will provide additional ancillary revenue to the facility. I will also discuss the specifics of the employment proposal for Dr. Tarsi at the meeting.

**Health Insurance Renewal** – We have completed open enrollment for the health insurance renewal with Blue Cross with the increase in patient responsibility. While we certainly would have preferred not to have an employee increase, it appears there was general understanding and acceptance among staff for the increase.

**Mental Health Service in Nursing Home** – We have identified a part-time LCSW who is willing to start one-on-one psychotherapy for residents in the nursing home who need the service. This will initially be conducted on Saturdays; however, we have not yet decided upon a commencement date. We will keep you updated on this new service.

**Small Rural Hospital Transition (SRHT) Project** – Over the last several months we have been working with Stroudwater and the National Rural Health Resource Center on a project to improve transitions in care. The project identified a number of best practices that we are already utilizing. However, the review also identified very good suggestions that will improve our transitions in care. One example is requiring our nurses to give report at shift change while at bed side (as opposed to in the nursing station) to allow the patient and family members the opportunity to identify any potential inaccuracies or errors. Another example is an improvement in our quality metrics scorecard for our staff, patients, and visitors.

**Telemedicine Grant** – We are working with our consultant, Ben Bloom, on securing a grant for the purchase of a new type of telemedicine equipment, which we intend to use in our IOP and nursing home. The grant is due in mid-April with awards to be made by late fall.

**Chronic Care Management** – We continue to make progress on providing chronic care management as a new primary healthcare service. We have had several meetings among clinic providers and staff educating them on the requirements of the program, and we have evaluated a software program that will allow us to manage, document, and bill for the service.

**Infusion Service** – We continue to work towards the creation of a new outpatient infusion service. We have identified the equipment that we wish to purchase for the service and we are near completion of an analysis of the margins to be achieved through the 340B medications that will be infused. We hope to time the launch of this service with Administration's move out of its current office space.

**Legal Matters:**

**The Estate of William Brewer, Sr.** – No new developments.