

**MINUTES OF MEETING OF BOARD OF TRUSTEES AND BOARD OF  
TRUSTEES EXECUTIVE COMMITTEE OF  
TALLAHATCHIE GENERAL HOSPITAL**

**October 25, 2016**

On this date at the hour of 11:30 a.m., the Board of Trustees and Board of Trustees Executive Committee met in regular session at the hospital training room with the following trustees and personnel, to wit:

David Hargett, Trustee District One  
Gerry Speir, Trustee District Three  
Morris Murphey, Trustee District Four  
Willie Lockett, Trustee District Five (joined via Skype)  
Jim Blackwood, Administrator  
Joey Brunson, Chief Financial Officer

Trustee Hargett opened the meeting with prayer.

The minutes of the September 27, 2016 meeting were presented. A motion was made by Trustee Murphey to approve the minutes from the last meeting. The motion was seconded by Trustee Lockett with all Trustees voting "Aye" in favor of the motion.

Mr. Brunson gave the Board copies of the statistics for the providers showing their production in the hospital and the clinic for the month of September 2016. The Board reviewed the statistics and questions were asked and answered.

Mr. Brunson presented the report of the Finance Committee for September 2016 financials to the Board. Questions were asked and answered about the statements. The Board approved the financials for September 2016.

Mr. Blackwood circulated the Administrator's comments, a copy of which appears as Exhibit 1 hereto and is incorporated herein by reference. Questions were asked and answered concerning the Administrator's comments. The Board entered executive session to discuss outstanding legal matters. Upon conclusion of that

discussion, the Board adjourned executive session and resumed the general meeting.

Mr. Blackwood presented to the Board for approval the proposed employment agreement for Dr. Cornelius Mayfield. After discussion of this employment agreement, Trustee Speir suggested a minor change in reference to Dr. Mayfield's rounding duties. A motion was made by Trustee Hargett approving the terms of Dr. Mayfield's employment agreement with this suggested change and authorizing Mr. Blackwood to present same to Dr. Mayfield for his review and execution. The motion was seconded by Trustee Murphey with all Trustees voting "Aye" in favor of the motion.

Lisa Smiley circulated the Quality Report and HCAHPS Report for September 2016. Questions were asked and answered concerning the quality metrics for the month.

There being no further matters for discussion, the Board adjourned.

## **Administrator's Comments – Meeting of October 25, 2016**

**Nursing Home** – We are 100% occupied on both sides of the nursing home.

**New Cardiology Service** – We commenced our Cardiology Specialty Clinic on October 3, 2016. The Clinic is held every Monday. We are currently seeing approximately 6 patients per day. We anticipate this volume will grow as the surrounding communities become aware that we are offering the services. In conjunction with the Cardiology Specialty Clinic, we will soon be conducting nuclear stress tests. That service will be performed on Wednesday of each week.

**Changes in Nursing Home Processes** – Our new nursing home administrator, Jan Maddux, has identified some inefficiencies in the use of our nursing home electronic medical records system. We are scheduling additional training with the nursing staff to ensure that we are getting maximum use from the system.

**New Physician Recruitment** – We have received a signed letter of intent from Dr. Mayfield, who we expect to join our medical staff in January of 2017. I have a draft of a formal contract ready to present to the Board on Tuesday. If the Board approves the contract, I will present it to Dr. Mayfield for his signature.

**Nursing Home UPL** – We were informed two weeks ago that the UPL model utilized by CMS and the Division of Medicaid was nearing completion and we could expect our UPL payment for this year by the end of October. However, we still have not received word on the model, nor have we received the UPL payment. We will continue to monitor this and we will update you as soon as we receive additional information.

**Clinic on West Side of County** – We have received the signed letter of intent for the acquisition of the Tutwiler Clinic. We are scheduled to close on this transaction on November 1 and will immediately proceed to convert this clinic from a standalone RHC to a provider based RHC. We anticipate

there will be a delay in reimbursement for services offered in that clinic until such time as the various payors (Medicare, Medicaid, and commercial) process the new provider number and re-credential our providers. We have already begun the process of informing the Tutwiler clinic's historic donors of this transition and we have reason to believe that we will retain a significant portion of this historic donor support.

**Acquisition of New Maintenance Space** – We have not yet scheduled the closing on the acquisition of this building. However, I anticipate closing will take place in the next few weeks. The owner is currently vacating the space. As soon as we have closed on the property, we will be making some minor improvements to the building for use by our maintenance department.

**New IOP Locations** – After further research, we have learned that only the IOP site that was being operated in Marks qualified for operation as an additional off-campus location by TGH. We remain interested in operation of that location. However, the owners of the Quitman County Hospital and the Board of Supervisors at Quitman County are still in the process of determining whether the hospital can be reopened as a community hospital. We have informed the hospital leadership that we would like to have further conversations regarding the IOP and potentially other TGH services if and when the County and the hospital owners conclude the Quitman County Hospital closure is permanent.

**Master Planning** – I have not yet received any drawings or budget numbers from the architect. We will follow up with the architect and request a target date for the delivery of these items, which we will present to you at our November meeting.

**2016 Employee Incentives** - We are pleased to report that our employees again met their goals for the annual incentive program. Incentive payments will go out with the November 18 payroll. In the coming weeks, we will be establishing new goals for the 2017 incentive program, which we will present to you at our November meeting.

**New Department Head for Respiratory** – We have hired Janet Buntin, RT as the respiratory department head. This was a strategic hire in order to prepare our staff to handle patients with more complicated respiratory conditions. Ms. Buntin is an extremely experienced respiratory therapist with over 34 years of experience in the field.

**Legal Matters:**

**The Estate of William Brewer, Sr.** – There are no new developments.