

**MINUTES OF MEETING OF BOARD OF TRUSTEES AND BOARD OF  
TRUSTEES EXECUTIVE COMMITTEE OF  
TALLAHATCHIE GENERAL HOSPITAL**

**December 27, 2016**

On this date at the hour of 11:30 a.m., the Board of Trustees and Board of Trustees Executive Committee met in regular session in the hospital board room with the following trustees and personnel, to wit:

David Hargett, Trustee District One  
Ike Sayle, Trustee District Two  
Gerry Speir, Trustee District Three  
Morris Murphey, Trustee District Four  
Willie Lockett, Trustee District Five  
Jim Blackwood, Administrator  
Joey Brunson, Chief Financial Officer  
Buddy McRae, Chief Operating Officer

Trustee Sayle opened the meeting with prayer.

The minutes of the November 22, 2016 meeting were presented. A motion was made by Trustee Hargett to approve the minutes from the last meeting. The motion was seconded by Trustee Murphey with all Trustees voting "Aye" in favor of the motion.

Mr. Brunson gave the Board copies of the statistics for the providers showing their production in the hospital and the clinic for the month of October 2016. The Board reviewed the statistics and questions were asked and answered.

Mr. Brunson presented the report of the Finance Committee for November 2016 financials to the Board. Questions were asked and answered about the statements. A motion was made by Trustee Hargett to approve the report of the Finance Committee for November, 2016. The motion was seconded by Trustee Murphey with all Trustees voting "Aye" in favor of the motion.

Mr. Blackwood circulated the Administrator's comments, a copy of which appears as Exhibit 1 hereto and is incorporated herein by reference. Questions were asked and answered concerning the Administrator's comments. The Board entered executive session to discuss outstanding legal matters. Upon conclusion of that discussion, the Board adjourned executive session and resumed the general meeting.

Lisa Smiley circulated the Quality Report and HCAHPS Report for November 2016. Questions were asked and answered concerning the quality metrics for the month.

There being no further matters for discussion, the Board adjourned.

## **Administrator's Comments – Meeting of December 27, 2016**

**Nursing Home** – We have a total of 96 patients in the nursing home with two beds open on the general care side. We have three patients who need immediate placement on A-Wing; unfortunately we do not have a bed available for A-Wing placement at this time.

**New Physician Recruitment** – We are on schedule for Dr. Mayfield to join us the first week in January 2017.

**Tutwiler Clinic** – We expect to receive notification from Medicare on the 855 linkages within the next couple of weeks. We have also completed all the documentation on our end for the Foundation's acquisition of the Tutwiler Clinic Building. Once documentation is received from Tutwiler, the hospital will enter into a fair market value lease with the Foundation for use of the space.

We are currently conducting weekly operational meetings with the staff in Tutwiler in order to improve registration, billing, and operational processes. We are already seeing a significant reduction in self-pay patients. We believe this is attributed to enforcing more consistent registration and insurance verification processes.

**Master Planning** – We have met with the architect to discuss his proposed drawings and made suggestions for revisions. We do not anticipate moving forward on any of these capital expenditures until later in the year.

**Christmas Party** – The annual Christmas party was held on December 16 by the Customer Service Committee. The party was well attended and was much appreciated by the staff.

**DNV Annual Survey** – DNV conducted their annual survey on November 28 and 29, 2016. The surveyors noted a total of nine (9) deficiencies all of which were in the second and third tier of severity. We have already prepared a plan of correction and submitted it to the DNV surveyors.

**Holcomb Clinic** – We are conducting a new “Walk-Ins Welcome” campaign in order to try to increase the average daily census in Holcomb. The objective here is to inform the public that they no longer have to go through the appointment process in order to see a Holcomb Clinic provider.

**Nursing Home Generator Project** – The nursing home generator replacement project is now complete. We are securing long term financing for this equipment through Tallahatchie County Bank. TCH has agreed to finance the purchase over a period of ten (10) years. The approximate rate of interest will be four percent (4%) but I have not received the final rate. I will have a final interest rate by our meeting.

**Legal Matters:**

**The Estate of William Brewer, Sr.** – Depositions of Plaintiffs are scheduled for January 19, 2017.